

FLATHEAD CITY-COUNTY BOARD OF HEALTH  
MINUTES OF MAY 20, 2010  
2:00 – 4:00 P.M.  
CONFERENCE ROOM A&B / EARL BENNETT BUILDING  
KALISPELL, MONTANA

<u>Members Present</u>	<u>Members Absent</u>	<u>Others</u>
Glen Aasheim, MD		Cliff Bennett
Joe Brenneman		Tonya Buxton
Bill Burg, MBA & CPA		Kate Cassidy
Joan Lanfear, ACNP		Candace Chase
Duane Larson		Paul Conrad
Wayne Miller, MD		Leslie Deck
David Myerowitz, MD		Lisa Dennison
		Wendy Doely
		Myni Ferguson
		Wendee Jacobs
		Wendy Olson
		Joe Russell
		Jody White

Call to Order

Chairperson Glen Aasheim called the meeting to order at 2:03 P.M.

Approval of Agenda

**MOTION      Bill Burg to approve the agenda as mailed.**

**SECOND      David Myerowitz**

**MOTION CARRIED**

Approval of Minutes of April 15, 2010 Regular Meeting

**MOTION      Myerowitz to approve the minutes of April 15, 2010 regular meeting as mailed.**

**SECOND      Burg**

**MOTION CARRIED**

Citizen Comments

There were no citizen comments.

Update on H1N1

Jody White reported that Jennifer Rankosky created an H1N1 After Action Report outline which was included in the Board's packet. She reviewed the report which included weaknesses and improvements pertaining to communication and demobilization. Aasheim inquired about the results from studies regarding the effectiveness of the H1N1 vaccine if children only received one dose. White said that the staff has not received information concerning those results. She mentioned that information regarding the effectiveness of the single dose was requested last week during the After Action conference. Joe Russell said that when the Department submits their After Action Report to the State, they will also include the letter from the Board of Health regarding vaccine distribution.

Follow-up Inspection Activity on Food Service Establishments Policy

Russell said that per the Board's request, he and Wendee Jacobs developed a policy for follow-up inspection activity on food service establishments. The policy was distributed to the Board via e-mail. Russell reviewed the policy with the Board.

**MOTION CARRIED**

Russell announced that the Cliff Bennett and the Animal Advisory Committee have discussed modifying the license fees as it relates to altered and unaltered animals. The fees that are being proposed are consistent with Missoula County's fees. Russell said that the \$50.00 fee was not promoting animal owners to get their animal licensed. Thus, they are lowering that fee. If the Board agrees with the proposed fees, they will ask Kalispell and Whitefish to adopt similar fees to keep consistent throughout the County. Currently, the license fees are \$5.00 per year in Kalispell and Whitefish City. The Department will send a letter to the cities to inform them of their fee change and ask them to adopt similar fees.

**MOTION CARRIED**

Wendy Doely reported that she will be submitting the FCHC financial information to the Board of Health on a quarterly basis. The Center has been trying to increase the payer mix of Medicaid in the dental program. Doely announced that the new dental position has been posted for halftime. She hopes to eventually bring the dentist to fulltime status.

#### Family Planning-

Doely said that May is Teen Pregnancy Prevention month. Their poster contest is underway but they have had only one submission thus far. Aasheim wondered about FCHC possibly taking patients away from Family Planning. Doely believed that FCHC is having an impact on Family Planning. She added that Family Planning numbers are down statewide and the State has initiated work to investigate the cause of the decrease due to community health centers. Also, Family Planning will be integrating into the Health Center beginning July 1<sup>st</sup> with hopes that Family Planning will capture the Title X patients as well as adding the Family Planning patients into the Health Center mix. Thus, the Community Health Center's figures will increase significantly.

#### Health Promotion-

Wendy Olson announced that they have a functioning screening program for the colon cancer program. They have enrolled both gastroenterology practices in the valley. Doctor Bharski, Doctor Tice, Doctor Yacavone, Doctor Harrison, Glacier Medical, and Doctor Gunlickson are all participating in the program. She mentioned that all of the colonoscopy appointments have been filled and they only have 10 FOBT cards left. After July 1<sup>st</sup>, they will have another 107 appointments available. They have started a waiting list for those who would like to make an appointment after July 1<sup>st</sup>. Russell said that Flathead County is ahead in their colonoscopy screening compared to any other county in the State. Myerowitz suggested that the program track colonoscopies and report them to the Board a couple times per year. There was further discussion regarding the cancer screening program. Aasheim inquired about the Project Homeless Connect. Leslie Deck stated that it is an event for the homeless population of the community to gather and be referred to services and be made aware of the services in the County.

#### Home Health-

Paul Conrad announced that referral numbers have decreased. More effort needs to be put towards marketing and emphasizing on the referral sources that they currently have. Conrad further reviewed his referral and cost per visit report. He said that the staff has been involved in a lot of education and in-servicing. Home Health has also been orienting three new case managers. Conrad said that the front office employees have been conducting time studies as well as cross-training.

#### Animal Shelter-

Bennett said that the Shelter open house held on April 24<sup>th</sup> went well. He initiated a veterinarian outreach program where he wrote a letter to all of the veterinarians in the valley. He has been following-up with office visits. Bennett said that they have made modifications to the area outside the Shelter to make it safer for the volunteers to walk dogs. He and the Animal Advisory Committee have also been working to update the policy and procedure manual. Aasheim asked about the current staffing status and Shelter remodeling. Bennett said that they are getting by with the staff that they have. He added that the renovations to create a small dog room and observation room have been completed. They continue to work on other capital improvements.

#### Mosquito District-

Aasheim announced that they have been treating for mosquitoes in selected areas. Also, the storage building being built on Willow Glen should be finished by the end of June.

#### Health Officer's Report

Russell announced that Kate Cassidy attended an aquatic invasive species seminar. Cassidy said that the seminar was presented by the Flathead Basin Commission and the Whitefish Lake Institute. The seminar was to discuss invasive species coming into Montana waters. The main invasive species of concern is the zebra mussels. Cassidy distributed a pamphlet regarding quagga and zebra mussels. The State has initiated awareness and education on the invasive species. Cassidy mentioned that an invasive plant called flowering rush has been discovered in Flathead Lake and has taken over approximately 800 acres

of the lake. Signs have been placed on local boat launches regarding inspection, draining, and cleaning your boat to prevent further spread of invasive species. The action plan of the group is to spread the word and educate the public about these invasive species. General discussion ensued regarding inspection and enforcement. Miller questioned the Board of Health's involvement in aquatic invasive species since it is a Fish, Wildlife and Parks issue and not a public health concern. Russell agreed with Miller in regards to this issue not being a primary public health threat but it could eventually affect public health if the invasive species began clogging water intakes in lakes. He wondered if the Flathead County Commissioners should build this issue into a resolution. There was further discussion.

#### Fiscal Year 2011 Budget Review-

Russell referred to the health insurance increase. The county contribution will increase by \$500 for each employee or family. Therefore, it will have a significant impact on the budget.

#### Public Health Accreditation-

Russell announced that the Department has initiated the process of accrediting the entire Health Department. He has included a couple website links in his report for the Board to review.

#### Health Communities Project – North Valley Hospital-

Russell reported that he was asked to participate in North Valley Hospital's Health Communities project. Once the project has been thoroughly formed, they will be asking for additional participants.

#### Food Safety Management Certification Program-

Russell said that the Environmental Health staff might possibly initiate a partner in food safety program that would request facility management to obtain Serve Safe certification. They would like the managers to demonstrate post testing proficiencies as well as develop a Hazard Analysis Critical Control Point (HACCP) plan. Along with those conditions and a good inspection grade, the establishments will be given a certificate on an annual basis to display. This certificate would indicate that they are a partner in food safety with the Flathead City-County Health Department. More planning needs to be completed before this program is initiated.

#### Bargaining Unit Agreement-

Russell stated that the collective bargaining unit between the Board and the Montana Public Employees Association expires at the end of the 2010 fiscal year. He met with the Personnel Committee and discussed some changes to the agreement. He will meet with the Montana Public Employees Association tomorrow morning.

Aasheim inquired about Joan Lanfear's FCHC Board of Health liaison report. Lanfear said that she was very impressed with what she learned at the FCHC planning session that was administered by the Montana Primary Care Association. The report is a synopsis of what she learned at the planning session.

#### Committee Reports

##### Animal Advisory Committee-

Myni Ferguson announced that the Advisory Committee report was included in the Board's packet. Ferguson reviewed the report with the Board. On June 13<sup>th</sup>, the Shelter will be hosting a community appreciation event to thank the volunteers, donors, and others who have contributed to the Shelter. Bennett invited the Board members to the event.

#### Other Business

Miller asked that the highway trash matter remain as a concern of the Board. Aasheim said that a letter was written to the Sheriff's regarding the lack of enforcement of secured loads and clean-up on the highways. He asked that each Board of Health member review the letter and sign it. Miller said that this

subject will remain on the Solid Waste Board's agenda. He asked that Brenneman and his colleagues address and tighten the wording in the Flathead County Ordinance 8, Section 2b. Brenneman agreed to review the ordinance.

Lanfear said that she will be volunteering at the Project Homeless Connect event. She invited the other health professional Board members to participate.

The meeting adjourned at 3:45 P.M.

Lisa Dennison, Secretary